

Management Consultancy Job Description

Job Summary

We are looking for talented and highly motivated individuals to join Atkins' Management Consultants division as Graduate Consultants to work on a range of projects and assignments with a large variety of clients across the UK.

You will participate in a structured Graduate Development Programme which is aimed at developing your skills and capabilities to produce the leaders of tomorrow. Initially, development and work experience will focus on developing core consulting capabilities; people skills, achieving results, applying expertise & knowledge and building sustainable relationships. Subsequent to this you'll be encouraged to align yourself to one of MCs service lines; Portfolio, Programme and Project Management Services, Business Consulting, Technology and Cyber Consulting and to develop capabilities aligned to our client propositions.

We work across both public and private sector clients.

You will be based in our central **London** office, however a flexible approach to mobility is required for travel around the UK for short or long term assignments. There are also opportunities to undertake international assignments when available.

Successful candidates will be required to undergo a security vetting process and offers of employment will be subject to relevant security clearance being granted.

Responsibilities

Initial responsibilities will generally comprise of the following:

- Working in client assignments, both on site and within Atkins offices.
- Performing research and analysis on behalf of clients, bids and other projects.
- Drafts responses to straight forward bids with assistance where required.
- Interaction with clients under direction of more senior managers.
- Attending client meetings as part of a team, communicating effectively in this forum.
- Managing your own work responsibility and ensuring that work is performed and delivered on time and cost.
- Identifying and following through on leads associated with work prospects on the projects.
- Operating as an effective and reliable team member.
- Participation in the Atkins Graduate Development Programme, attending briefings, participating in exercises and assignments.
- Undertaking necessary on-the-job technical training.
- You will develop knowledge of the commercial aspects of project management.
- Building understanding of business technologies and markets.
- Building understanding of MC's methodologies, and develop the knowledge to apply them.

It is intended that after the first year, graduates will be expected to operate at a greater level of responsibility with less supervision. Ultimately roles could include leadership and management of individual client assignments.

Requirements

- Candidates should hold or be expected to achieve a degree classification of 2.1 or above (or equivalent) at Masters or Bachelors level and have achieved a minimum of three Grade Cs at A-Level (or equivalent qualification)
- Ability to demonstrate knowledge of and an interest in Management Consulting.
- A self starter, proactive and confident.
- Strong communication skills.
- Able to show that you have experience in customer service related work.
- Willingness to travel around UK to work and stay away from home where necessary for short/long term assignments.

The Individual

- The drive and self motivation to achieve chartered status and to continuously develop your technical & behavioural skills
- Ability to apply technical knowledge in analysing problems and creating solutions
- Able to work and communicate effectively within multidisciplinary teams
- Excellent verbal and written communication skills
- Ability to work on your own initiative
- Flexible approach to work
- Strong attention to detail and ability to make correct judgements