



Employee Handbook Acknowledgement
(Please return to Human Resources via fax 703-518-8934)

I have reviewed a copy of the Faithful+Gould Employee Handbook found on the Portal at <http://fgould.na.atkinsglobal.com> under Working Here > HR > Employee Handbook. I understand that it is my responsibility to read and comply with the procedures and policies contained in the handbook and I have had an opportunity to have any questions I might have about the handbook answered. I also understand that the employee handbook provides general information relating to employment at Faithful+Gould and that it does not represent a contract of employment. I understand and agree that my employment with Faithful+Gould is “at will”, meaning that it is not for any definite period of time and that either I, or Faithful+Gould may terminate our employment relationship at any time for any legal reason. The only exception to Faithful+Gould’s “at will” policy is a written employment contract signed by the Chief Executive Officer of Faithful+Gould. Finally, I understand that this handbook may be changed or rescinded, in whole or in part, at any time, effective upon notice to me.

Print Name _____

Signature _____

Date _____